

*Equal employment opportunity: It is the policy of Kreider Printing not to unlawfully discriminate on the basis of any protection afforded by applicable local, state, or federal statute or regulation.*

### PERSONAL DATA

NAME First, Middle, Last		
STREET ADDRESS		
CITY	STATE	ZIP
PERMANENT ADDRESS (IF DIFFERENT FROM ABOVE)		
HOME PHONE	CELL PHONE	EMAIL ADDRESS
ARE YOU LEGALLY AUTHORIZED OR PERMITTED TO WORK IN THE UNITED STATES? <input type="checkbox"/> YES <input type="checkbox"/> NO		
ARE YOU 16 OR OVER? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If under 18, a work permit is required</i>		
HAVE YOU EVER BEEN CONVICTED OF A CRIME? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>Answering yes to this question will not be an absolute bar to an offer of employment.</i> IF YES, PLEASE EXPLAIN:		

### PLACEMENT INFORMATION

POSITION OR TYPE OF WORK DESIRED						
I AM INTERESTED IN: <input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> SEASONAL/TEMP						
DAYS AVAILABLE TO WORK:	<input type="checkbox"/> MONDAY	<input type="checkbox"/> TUESDAY	<input type="checkbox"/> WEDNESDAY	<input type="checkbox"/> THURSDAY	<input type="checkbox"/> FRIDAY	<input type="checkbox"/> SATURDAY
HOURS AVAILABLE:	HOURS AVAILABLE:	HOURS AVAILABLE:	HOURS AVAILABLE:	HOURS AVAILABLE:	HOURS AVAILABLE:	HOURS AVAILABLE:
_____ - _____	_____ - _____	_____ - _____	_____ - _____	_____ - _____	_____ - _____	_____ - _____
ARE YOU AVAILABLE TO WORK OVERTIME, IF REQUESTED? <input type="checkbox"/> YES <input type="checkbox"/> NO						
WHO OR WHAT REFERRED YOU TO KREIDER PRINTING?						

### EDUCATION RECORD

List last school and all business, trade schools, and colleges attended:

NAME AND LOCATION OF SCHOOL	MAJOR/MINOR	DEGREE	YEARS ATTENDED

EXTRACURRICULAR ACTIVITIES  
 Include offices held, scholarships, awards, honors, sports, etc. You are not required to list activities which may reveal your race, religion, sex or national origin.

## EMPLOYMENT HISTORY

List all employees with current or most recent employment first. Leave no time unaccounted for. If limited previous employment, list three persons not related, who have known you for some time.

PRESENT/LAST EMPLOYER	DATES EMPLOYED Starting Month & Year - Ending Month & Year
ADDRESS	TELEPHONE NUMBER
POSITION TITLE	SUPERVISOR'S NAME
SUMMARY OF DUTIES	
BASE SALARY OR WAGE Starting, Ending	DATE OF LAST INCREASE
REASON FOR LEAVING OR SEEKING CHANGE OF POSITION	

FIRST PREVIOUS EMPLOYER	DATES EMPLOYED Starting Month & Year - Ending Month & Year
ADDRESS	TELEPHONE NUMBER
POSITION TITLE	SUPERVISOR'S NAME
SUMMARY OF DUTIES	
BASE SALARY OR WAGE Starting, Ending	DATE OF LAST INCREASE
REASON FOR LEAVING OR SEEKING CHANGE OF POSITION	

NEXT PREVIOUS EMPLOYER	DATES EMPLOYED Starting Month & Year - Ending Month & Year
ADDRESS	TELEPHONE NUMBER
POSITION TITLE	SUPERVISOR'S NAME

NEXT PREVIOUS EMPLOYER	DATES EMPLOYED Starting Month & Year - Ending Month & Year
ADDRESS	TELEPHONE NUMBER
POSITION TITLE	SUPERVISOR'S NAME

MAY WE CONTACT YOUR PREVIOUS EMPLOYER(S)?  YES  NO

## REFERENCES

THIS IS A(N): <input type="checkbox"/> OCCUPATIONAL REFERENCE <input type="checkbox"/> PERSONAL REFERENCE		
NAME	TELEPHONE NUMBER	NUMBER OF YEARS ACQUAINTED

THIS IS A(N): <input type="checkbox"/> OCCUPATIONAL REFERENCE <input type="checkbox"/> PERSONAL REFERENCE		
NAME	TELEPHONE NUMBER	NUMBER OF YEARS ACQUAINTED

IN ORDER FOR KREIDER PRINTING TO CONDUCT REFERENCE CHECKS, PLEASE LIST ANY OTHER NAME YOU HAVE WORKED UNDER \_\_\_\_\_

## QUESTIONS

The following answers will help us obtain a better understanding of you. Please complete the questions below.

WHAT DO YOU FEEL ARE YOUR OUTSTANDING STRENGTHS?

WHAT DO YOU FEEL YOUR WEAKNESSES ARE?

WHAT GOALS WOULD YOU WANT TO REACH IN THE NEXT THREE YEARS AT KREIDER PRINTING? SUMMARIZE BRIEFLY:

HAVE YOU ANY OTHER COMMENTS?

### IMPORTANT, READ BEFORE SIGNING

The filing of an application with Kreider Printing is a preliminary step to employment. It does not obligate Kreider Printing to offer employment, or the applicant to accept employment. An offer of employment if made, is for employment at will and is not to be construed as a guarantee of employment. Kreider Printing reserves the right to terminate the employment of any employee at any time. Any employee also has the right to terminate his or her employment with Kreider Printing at any time.

• I authorize investigation of all matters contained in this application which Kreider Printing may deem relevant to my employment and authorize my previous employers or persons having information concerning me or my record to report such information to Kreider Printing and such persons are hereby released from all liability for issuing such information. Kreider Printing will keep all such information confidential except where such information is required to be released by law or order of a court or other authority. I understand and agree that I will be subject to immediate dismissal if it is subsequently discovered that the information herein is untrue or that I have failed to disclose that fact. I understand that if employed by Kreider Printing such employment will occur at will and no contract of employment, expressed or implied, is created and that no representative of Kreider Printing has any authority to enter into any agreement for employment of any specified period of time, or to make any agreement contrary to the foregoing. I understand that if I receive an offer of employment and I accept the position, I will be required to complete additional information necessary for company record keeping.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE